



Wisconsin Health Insurance Risk Sharing Plan (HIRSP)

Division of Health Care Financing

Department of Health and Family Services

6406 Bridge Road, Suite 18, Madison, WI 53784-0018

(800) 828-4777 or (608) 221-4551

March 2, 2005

Dear Health Care Provider:

We are pleased to announce that effective April 1, 2005, administrative services for the Wisconsin Health Insurance Risk Sharing Plan (HIRSP) will be provided by WPS Health Insurance. WPS will pay claims, manage enrollment, and collect premiums. In addition, the pharmacy benefit will be administered by Navitus[™] Health Solutions.

This letter provides important information about the transition to WPS and Navitus and changes that will take place effective April 1, 2005. Please share this information with your billing and patient accounts staff.

Changes in Prescription Drug Benefit

A new formulary (list of HIRSP-covered drugs) will be implemented. New prior authorization, step therapy and quantity refill limit policies will also be in place. New drug cost containment programs such as tablet splitting, generic sampling and coverage of the over-the-counter forms of Loratadine and Prilosec will also be implemented. Please refer to the attached [Drug Formulary and Cost Containment Programs](#) information sheet for more information.

Care Management Including Precertification and Preauthorization

HIRSP care management will include inpatient hospital admission precertification, preauthorization, individual case management, and disease management. Please refer to the attached [Care Management Including Precertification and Preauthorization](#) information sheet for more information.

New Policyholder ID Numbers and Cards

All individuals enrolled in HIRSP will be assigned new 9 digit policyholder ID numbers. The current ID numbers are 10 digits. Please update your records upon the policyholder's first visit to your facility after April 1, 2005. We will utilize a cross-reference file until providers have updated ID numbers in their systems, to assist during the transition.

New Provider Billing Numbers

Medical claims should be submitted with the provider's tax ID number in place of the Medicaid provider number. The program will still require a provider to be Medicaid certified in order to be reimbursed for services under the HIRSP program. The name of the servicing provider is required on all professional health claims.

How to File HIRSP Claims

If you currently submit claims to WPS electronically for WPS commercial business, you will be able to include your HIRSP health claims within the same submissions. No additional paperwork will be required. *You can start filing HIRSP claims electronically with WPS on March 21, 2005.*

If you do not currently submit claims to WPS electronically, we encourage you to contact WPS' HIRSP Electronic Data Interchange (EDI) department at 1-800-782-2680 to obtain information on how you can begin submitting claims electronically. Please refer to the attached [Electronic Claims Submission](#) information sheet for more information.

- Claims Submission Transition

March 14, 2005—You should start to submit your paper claims to WPS at the following new address: HIRSP, P.O. Box 8961, Madison, WI 53708-8961

March 21, 2005—You should start to submit your electronic claims to WPS.

April 1, 2005—WPS/HIRSP will begin to process and/or finalize all claims, including all claims that were previously submitted to the current administrator but not finalized.

Medicare Crossover Claims

It is our intent that health claims for HIRSP policyholders with Medicare coverage will be electronically crossed from Medicare to WPS. Please do not submit duplicate claims when the Medicare provider remittance indicates that the claim was crossed over.

Provider Reimbursement

The transition to WPS does not affect HIRSP provider reimbursement rates.

Telephone, Fax Numbers and Web Addresses Are:

Medical Claims:

Toll free telephone #: **800-828-4777**

Local telephone #: **608-221-4551**

Fax #: **608-226-8770**

Web site: **<http://dhfs.wisconsin.gov/hirsp>**
(same as current administrator)

New Pharmacy Numbers and Web site:

Toll free telephone #: **866-270-3877**

Drug prior authorizations fax #: **920-735-5350**

Web site: **<http://www.navitus.com>**

Thank you for your cooperation and participation in HIRSP.

Sincerely,



Margaret Kristan

Director, HIRSP

Bureau of Managed Health Care Programs

Division of Health Care Financing